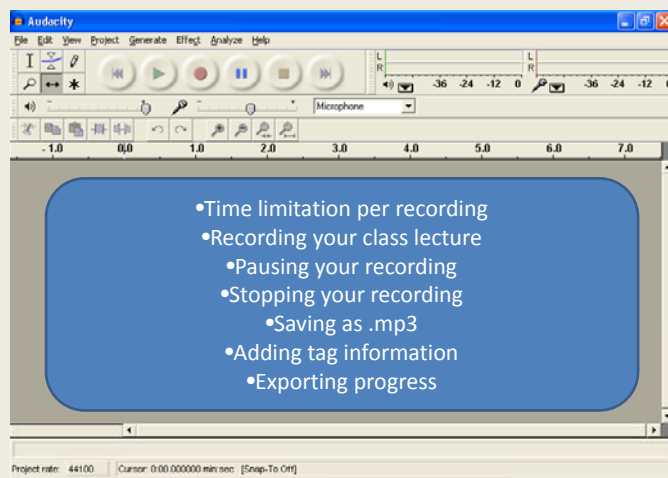
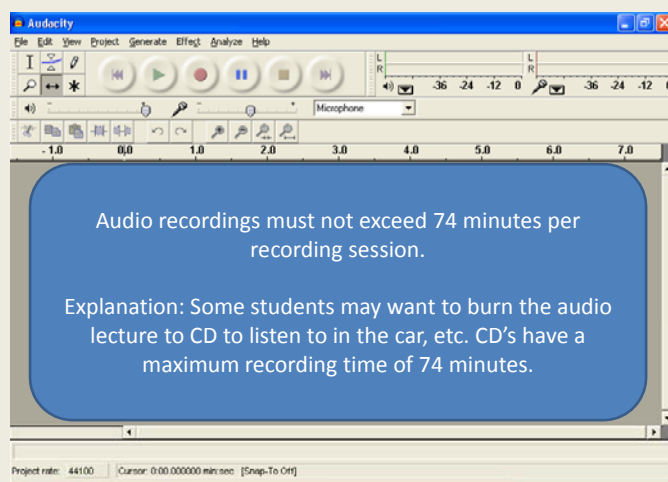


Using Audacity to record your class lectures

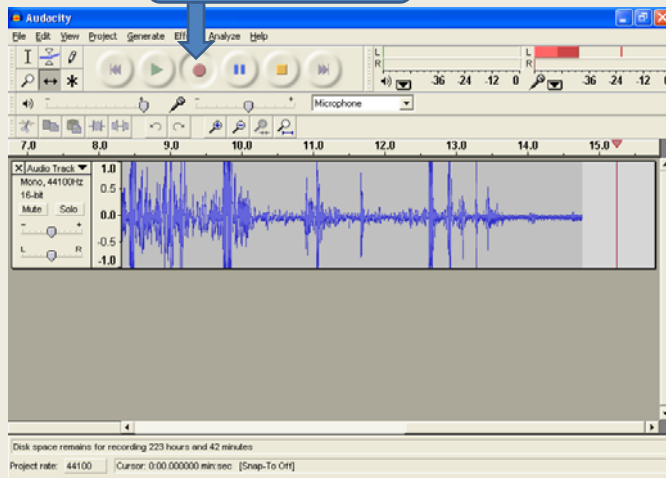


Time limitation per recording



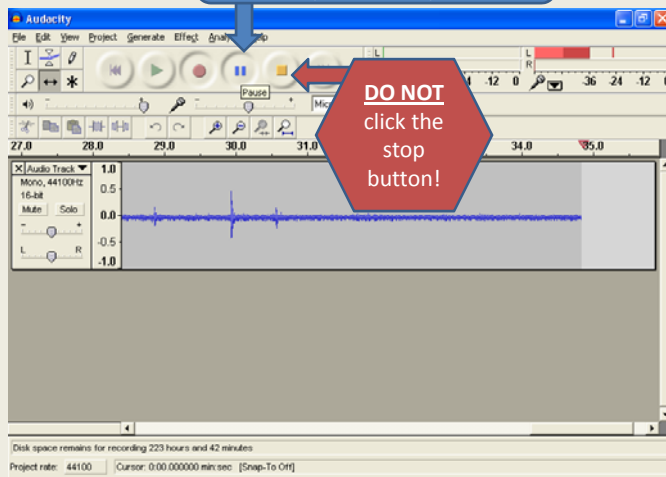
Begin Recording

Click the record button to begin recording



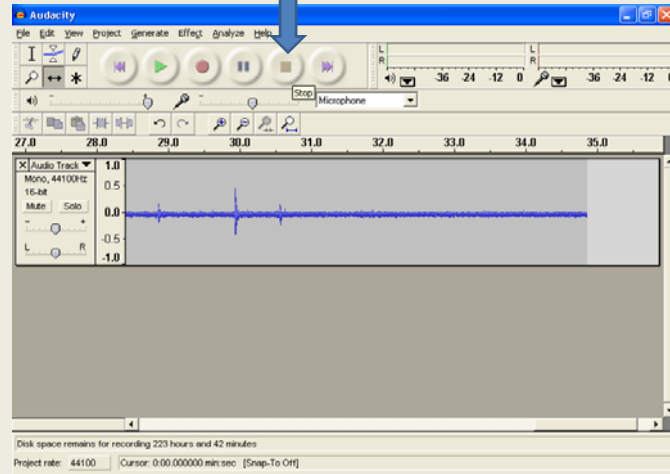
Pausing your recording

Click the pause button to temporarily pause your recording (breaks, etc.).



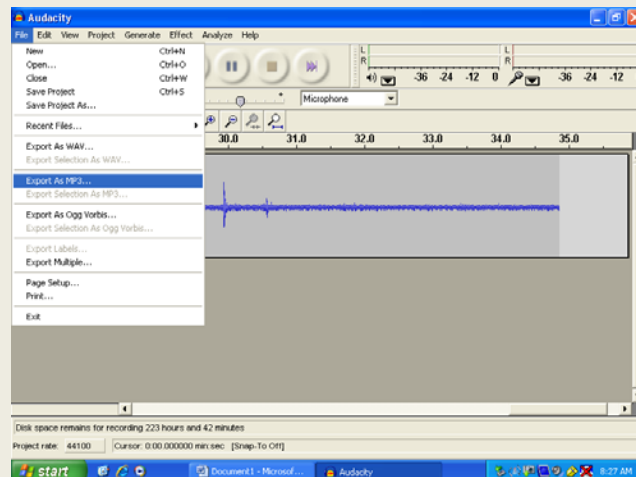
Stopping your recording

When you are completely finished recording click the stop button.



Saving as .mp3

Click "File" from the menu, and then select "Export as MP3..."



Saving as .mp3

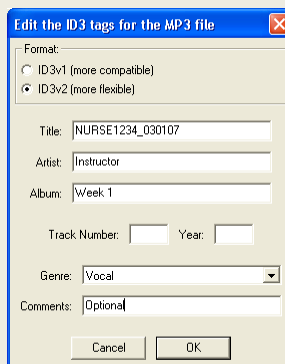
You should see a "Save MP3 File As" dialog box. Choose the desktop as the save location, and give your file a name as shown here.



Adding tag information

Enter the tag information for the audio file and then click "OK".

Example information shown here.



Exporting progress

The exporting process may take a few moments depending on the length of your audio.

When the exporting is complete your new audio file will be on the desktop.

Now you can add the .mp3 file to your WebCT course or burn it to CD

